

Talented and professional librarian seeking to utilize my skills in library information and policies to establish efficient and accessible library services.

Personal information

Amutala .k. lilian

1699 Bungoma

lamutala@kibu.ac.ke

Date of Birth: **22/8/1988**

Place of Birth: **Kakamega county**

Citizenship: **Kenyan**

Gender: **Female**

Profile summary

Versatile Personality

Effective communication skills

Proficient computer skills

Great technical, automation and indexing skills

Education
BS in Library and Information Science(Ongoing)

Mt Kenya University.

Employment History

Library Assistant,2015-Present

Kibabii University

Responsibilities:

Conducted annual inventory of all learning materials

Cataloging of new materials

Classification

Automation

User education

Training

KLA conference's

Kibabii university library conference's

Professional membership

Kenya library Association

Skills

Training in Database management

Efficient technical skills

Strong familiarity with automation

User oriented in service provision

Strong personality in dissemination and current awareness to users.