



KIBABII UNIVERSITY COLLEGE (KIBUCO)

MAIN CAMPUS

**UNIVERSITY EXAMINATIONS
2014 /2015 ACADEMIC YEAR**

FOURTH YEAR FIRST SEMESTER EXAMINATIONS

MAIN EXAMINATION

FOR THE DEGREE

OF

BACHELOR EDUCATION (ARTS)

COURSE CODE: EPM 411

COURSE TITLE: EDUCATIONAL ADMINISTRATIONS AND MANAGEMENT

DATE: 23rd January 2015

TIME: 11.30-1.30 p.m.

INSTRUCTIONS TO CANDIDATES:

Answer Question ONE and any other Two Questions

TIME: 2 Hours

SECTION A (COMPULSORY)

1. (a) Explain the meaning of the following and specify tasks involved in each;
 - i) School management (5 marks)
 - ii) School Administration (5 marks)
- (b) Discuss the importance of delegation of responsibilities in a school management (10 marks)
- (c) Explain the importance of a school Budget (5 marks)

SECTION B (ANSWER ANY THREE)

2. (a) Explain the importance of motivation to educational administration and management. (5 marks)
(b) As a school administrator explain how you can apply Maslow's Hierarchy of Needs Theory to improve learners' academic performance. (10 marks)
3. (a) Identify and explain types of change experienced in school administration and management (6 marks)
(b) Explain the causes of resistance to change in a school situation (9 marks)
4. Decision Making is the key aspect in school administration and management. Discuss the steps involved in decision making process. (15 marks)
5. Discuss the Administration processes in school management (15 marks)